



## Job description

<b>Position/Title</b>	<b>Campaign Officer (Climate &amp; Trade)</b>
<b>Goal of Position</b>	<b>Coordinate and advance a Europe wide campaign to end the Energy Charter Treaty</b>
<b>Main Functions &amp; Responsibilities</b>	<p><b>External communication</b></p> <ul style="list-style-type: none"> <li>▪ You ensure that our activities are noted in traditional and social media. This includes pitching stories to media as well as producing content for social media.</li> <li>▪ Write articles for our blog and website and reach out to external stakeholders.</li> </ul> <p><b>Campaigning and networking</b></p> <ul style="list-style-type: none"> <li>▪ Engage members and external campaign partners in upcoming campaign moments and ensure they have all the tools at hand they need to maximize the campaign's impact.</li> <li>▪ Strategic planning: You look ahead at upcoming moments and figure out how to make best use them to reach our campaign objectives.</li> <li>▪ You maintain and grow our campaign network with a view to integrate new partners and keep existing ones involved.</li> </ul> <p><b>Internal communication &amp; affairs</b></p> <ul style="list-style-type: none"> <li>▪ Produce regular updates on political and campaign developments.</li> <li>▪ Support the preparation and implementation of joint events and network efforts such as the General Assemblies as required.</li> <li>▪ Participate in team-wide processes and matters relevant to the organisation as a whole as required;</li> </ul>
<b>Supervisory responsibilities</b>	None
<b>Line management</b>	This position is line managed by the Senior Trade and Investment Policy Coordinator
<b>Time requirements</b>	Full-time or at least 60%
<b>% of Time</b>	<b>Main responsibilities</b>
5	Administration & Finances
30	External communication
30	Internal communication
30	Campaigning
5	Policy work & coordination
100	TOTAL