



Climate Action Network Europe is looking for a full-time

### **Trade and Investment Policy Coordinator**

Climate Action Network (CAN) Europe is Europe's largest coalition fighting climate change. We are currently seeking a motivated and experienced Trade and Investment Policy Coordinator (full time or part-time, minimum 80% FTE), either working in Brussels or remotely from a country within Europe, ideally within the EU.

#### **Your tasks:**

- Policy coordination: You are our expert on trade and investment policy matters and advance our fight for a climate-friendly trade system in close collaboration with members and external partners.
- External communications and campaigning: You ensure that our activities stand out in traditional and social media. You engage members and external campaign partners in upcoming campaign moments and ensure they have all the necessary tools at their fingertips to maximize our impact.
- Strategic guidance: You identify opportunities to achieve policy changes in line with our demands and lead our small trade team to best make use of them.
- Fundraising and reporting: You contribute to fundraising efforts related to your policy files and regularly report on activities through the CAN Europe reporting system and for individual projects and grants as required;

#### **Required skills and experiences:**

- Excellent written and oral communication skills in English.
- Outstanding networking skills, ideally demonstrated in an NGO environment.
- At least 6 years of experience in the field of political advocacy, campaigning and strategy development or equivalent.
- Profound knowledge of trade and investment policy.
- High level of motivation and the ability to independently execute project work while meeting deadlines. Excellent interpersonal and team-working skills.
- Familiarity with EU institutions, particularly the functioning of the European Parliament and the Council.

#### **Desirable skills and experiences:**

- Additional European languages are considered an asset.
- Experience in external communications and dealing with journalists.

## Further information

The location of this position is flexible (within most countries in Europe) but if based in Brussels, you would have the opportunity to work from our local office. We can offer a Belgian open-ended employment contract with a projected salary between 3 500,0 EUR and 4 850,0 EUR gross/month and additional benefits depending on the years of relevant experience and subject to Belgian taxes OR an equivalent employment or consultancy contract depending on location and cost of living. Occasional travel to Brussels is required independent of where the candidate is based.

We are an open and inclusive, multicultural, multilingual and multi-ethnic team. We explicitly encourage all candidates to submit their application, regardless of their age, ancestry, colour, disability, ethnicity, family or marital status, gender identity or expression, national origin, political affiliation, race, religion, sex or sexual orientation.

**To apply**, please send your CV in English (without a photo), a cover letter and a selection of writing samples (articles or other materials you have written that demonstrate your writing style) to [cornelia.maarfield@caneurope.org](mailto:cornelia.maarfield@caneurope.org). **Important: Subject line must be “Application: Trade and Investment Policy Coordinator”**.

**Applications will be considered on a rolling basis.**

## Contact

For any questions in relation to this position, please contact Cornelia Maarfield, [cornelia.maarfield@caneurope.org](mailto:cornelia.maarfield@caneurope.org).