



**Climate Action Network Europe is looking for a  
Senior Production & Consumption Coordinator (m/f/x)  
(Full-time, 1 year, Brussels)**

Climate Action Network (CAN) Europe is Europe's largest coalition working on climate and energy issues. With over **200 member organisations** in more than **40 European countries** – representing over **44 million citizens** - CAN Europe works to prevent dangerous climate change and promote sustainable climate and energy policy in Europe.

We're currently seeking a committed and motivated individual with demonstrated experience in leading policy-monitoring and position-building strategies on Production and Consumption and to work on various files such as the 2040 climate target, the industrial emissions directive and ecodesign of sustainable products regulation, also on EU elections and their follow-up. The individual will line manage the Production and Consumption team and contribute to its work, as a **Senior Production & Consumption Coordinator** under the supervision of the Director. The position is full-time or 4/5ths with a preference for a candidate based in Brussels, with teleworking possible.

**Required skills and experiences:**

- University degree or equivalent qualification preferably in political sciences or any other relevant field;
- At least 5-8 years of relevant professional experience in relevant or similar positions, and preferably including experience in leading a team;
- In-depth knowledge of EU institutions and policy process relating to climate and energy, including concrete experience regarding industry-related policy processes;
- Excellent level of written and spoken English;
- Outstanding strategic communication and networking skills;
- High level of motivation and ability to coordinate the achievement of complex objectives within deadlines;
- Ability to put in place practices and processes that enable the integration and convergence of a wide range of different objectives and positions.

**Other desirable qualities:**

- Demonstrated alignment with the mission, the modes of action, and the values of CAN Europe;
- Experience of working with a network of NGOs
- Working knowledge of industrial or industry-related policies;
- Demonstrated ability to lead a small team as part of a global secretariat's wider team, implementing the strategy of a large membership organisation in order to influence complex political processes involving numerous stakeholders

**Job contents:**

This position will focus on leading the Production and Consumption team, providing strategic guidance



and support, content contributions, and representing the team within CAN Europe and externally.

Tasks will include:

- the management of the Production & Consumption team;
- monitoring policy process regarding industrial transformation and consumption elements such as demand-side management;
- the coordination of network positions and strategies;
- representation and outreach;
- contributing to fundraising efforts and reporting activities;
- supporting the broader secretariat of CAN Europe in its overall policy contributions and activities.

### **With this opportunity, we offer:**

A one-year contract with flexible working hours and the possibility of teleworking.

This position is preferably based in Brussels but it is also open to applicants from the European Union or those already in possession of a residence and a work permit. We are not considering sponsoring visas this time.

Remuneration is based on our Belgian salary grid and adapted to the cost of living on location.

If the position is based at our head office in Brussels, we will offer a Belgian 1 year contract with an expected salary of between 4.350,00 € and 5.430,00 € gross/month depending on the relevant years of experience (from 5 to 20 years) and subject to Belgian tax; Meal vouchers (7,00 €/day); transport costs; eco-vouchers (250,00 €/year); sport and culture vouchers (100,00 €/year), phone allowance (39,00 €/month); work computer.

In other cases, it will be a consultancy contract or an employment contract, depending on opportunities on location, with a remuneration based on our Belgian salary grid, adapted to the local cost of living.

### **More about us:**

We are an open and inclusive, multicultural, multilingual team and explicitly encourage applications from all applicants, independent of their age, ancestry, colour, disability, ethnicity, family or marital status, gender identity or expression, national origin, political affiliation, race, religion, sex or sexual orientation.

### **How to apply**

Please send an email with your CV and a Motivation letter explaining how you fit the job profile for this specific position, both written in English, to: [jobs@caneurope.org](mailto:jobs@caneurope.org). **Important: Subject line must be "Senior Production & Consumption Coordinator"**.

Interviews will be conducted in English and the second round includes a written task.

**Closing date for applications: 18th of April 2024.**

- First round of interviews between the 22nd and the 26th of April 2024 (online)
- Second round of interviews between the 29th of April and the 3rd of May (online)



**The expected start date** is flexible but as soon as possible.

This position was first advertised on 29th of March 2024. All applications will be reviewed after the closing date has passed.

### **Contact**

For any questions in relation to this position, please contact Winfried HOKE,  
[winfried.hoke@caneurope.org](mailto:winfried.hoke@caneurope.org)