



## Terms of Reference (TOR)

### Consultancy for Developing NGO Guidelines for Fair Community Benefit Sharing of Renewable Energy Projects and Report on Overview of Related Policy and Practices in Europe

#### Aim & Scope

CAN Europe is seeking a consultant to support formulating NGO guidelines and recommendations for fair community engagement and benefit sharing of solar, wind, and grid projects and produce a practical report providing a thorough analysis of current policies, legally binding and non-binding measures, auction requirements, guidelines, and standards of community engagement and benefit-sharing practices in Europe.

The report will also outline and assess selected case studies of existing developers’ practices on the ground while identifying good practices and areas for improvement.

The aim is to contribute to the development and implementation of strategies, policies, and measures by providing evidence-based insights and recommendations that guide regulators, project developers, and hosting municipalities in enhancing community engagement and benefit-sharing practices. Our goal is to enhance local community acceptance and support by ensuring solar, wind, and grids projects are developed in a manner that is both procedurally just and distributively fair. This is critical for the fast and fair scaling of renewable energy across the continent, delivering the necessary speed and scale.

The report also aims to serve as an NGO contribution to wider European and international discussions on setting common standards and criteria for fair renewables. The developed NGO guidelines with a set of criteria and KPIs and insights from practices on the ground will contribute to developing guidelines for both EU and national regulators, planning authorities, local governments, and hosting communities.

#### Tasks & Deliverables

Task	Output	Timeframe
<p><b>Task 1: Data Collection/Literature Review/Interviews/Survey</b></p> <ul style="list-style-type: none"> <li>Collect and analyse information on the current state of community engagement and benefit sharing policies and mechanisms across Europe, with a major focus on ES, PL, DE, FR, IT</li> </ul>	<p>A document detailing the information on community engagement and benefit sharing across Europe including policy requirements, legally binding and non-binding rules, auction requirements, guidelines and standards</p>	<p><b>by October 30th</b></p>

<ul style="list-style-type: none"> <li>At least 10 in-depth interviews with RES industry associations, developers, mediator companies, local government representatives, TSOs, NGOs, experts</li> <li>An online survey of at least 10 wind, solar, and grid developers (TSOs)</li> </ul>		
<p><b>Task 2: Formulation of NGO guidelines with KPIs</b></p> <p>In close cooperation with CAN Europe and its members and partners, formulate guidelines and a set of criteria and KPIs for robust, effective, and fair community engagement and benefit sharing that enhance social acceptance and contribute to the sustainability of renewable energy projects</p>	<p>Draft Guidelines and KPIs in close cooperation with CAN Europe and its members</p> <p>Presentations at a Consultation Workshop with CAN Europe RES Working Group and ECF Fossil Free Electricity Hub</p> <p><b>Set of NGO guidelines and KPIs</b></p>	<p><b>By November 8th</b></p>
<p><b>Task 3: Assessment of Community Engagement Plans &amp; Case Studies</b></p> <ul style="list-style-type: none"> <li>Based on developed KPIs, analysis of 10 community Engagement/benefit sharing Plans from major wind and solar developers, including two TSOs</li> <li>Identify, detail, and assess case studies of existing large scale developers' real-life practices on the ground that include community engagement plans, in at least 5 Member States including ES, PL, DE, FR, IT. The identified case studies should include at least one major community energy project with opportunities for community ownership.</li> </ul>	<p>Assessment of 10 community engagement plans of major wind, solar, and grid developers based on NGO standards and KIPS</p> <p>At least 5 case studies (good and bad) from the ground in different Member States including ES, PL, DE, FR, IT with input from CAN Europe members and partners. (and at least 2 to be further defined together with CAN Europe RES WG to ensure a broader representative of Europe as a whole).</p>	<p><b>By November 22nd</b></p>
<p><b>Task 4: Recommendations Development</b></p> <ul style="list-style-type: none"> <li>Based on the findings, develop a set of actionable recommendations for EU and national policy-makers, regulators and project developers</li> </ul>	<p>A set of actionable and informed recommendations (exp: including recommendations for auction design etc.)</p>	<p><b>By November 30th</b></p>
<p><b>Task 5: Report Compilation</b></p> <ul style="list-style-type: none"> <li>Integrate all findings, case studies, barriers, and recommendations into a cohesive report.</li> </ul>	<p><b>Draft Report:</b></p> <ul style="list-style-type: none"> <li>Consolidation of all the findings, NGO guidelines with criteria and KPIs, case</li> </ul>	<p><b>First draft by December 6th</b></p> <p><b>Final Report report by December 19th</b></p>

	<p>studies, and recommendations.</p> <ul style="list-style-type: none"><li>● To be shared with CAN Europe RES WG for two rounds of feedback</li></ul> <p><b>Final Joint Report:</b></p> <ul style="list-style-type: none"><li>● Incorporate the feedback received (two rounds) on the draft and finalise the report. This will be the primary deliverable</li><li>● Participate and present the report at a public webinar organised by CAN Europe</li></ul>	
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## TIMELINE & BUDGET

Budget foreseen: maximum 50K EUR (including VAT)

Deadline for proposals: 13<sup>th</sup> September 2024

Start date: October 1st 2024

End date: By the delivery of final report- end of December

## LOGISTIC SUPPORT

This consultancy does not include any logistical support by CAN Europe

## ADDITIONAL INFORMATION

For clarifications and queries: Seda Orhan [seda@caneurope.org](mailto:seda@caneurope.org)